




RISK ASSESSMENT

Safety - Driving Motor Vehicles

Document Reference

PTS.RA.S90

Activity	Hazards	Risks	UNCONTROLLED Risk Levels	Description of controls	CONTROLLED Risk Levels																																																												
Driving Motor Vehicles on the Public Highway and on or on Customer Sites	<p>Impact with other vehicle, Stationary Objects or Pedestrians.</p> <p>Poor or Bad Weather conditions and or visibility.</p> <p>Poor or Bad Visibility due to poor lighting conditions or dazzling.</p> <p>Unstable or insecure loads and or falling object from vehicles.</p> <p>Tiredness</p>	<p>Death, Major injury, Crush Injuries, Broken or Fractured Bones, Cuts, Abrasions, Bruising, Whiplash and Muscle or Ligament Strains</p>	<p>LIKELIHOOD</p> <table border="1"> <tr><td>Most Likely</td><td>5</td><td>✓</td></tr> <tr><td>Likely</td><td>4</td><td></td></tr> <tr><td>Possible</td><td>3</td><td></td></tr> <tr><td>Unlikely</td><td>2</td><td></td></tr> <tr><td>Very Unlikely</td><td>1</td><td></td></tr> </table> <p>SEVERITY</p> <table border="1"> <tr><td>Extreme</td><td>5</td><td>✓</td></tr> <tr><td>Major</td><td>4</td><td></td></tr> <tr><td>Moderate</td><td>3</td><td></td></tr> <tr><td>Minor</td><td>2</td><td></td></tr> <tr><td>Negligible</td><td>1</td><td></td></tr> </table>	Most Likely	5	✓	Likely	4		Possible	3		Unlikely	2		Very Unlikely	1		Extreme	5	✓	Major	4		Moderate	3		Minor	2		Negligible	1		<ul style="list-style-type: none"> Only Licenced and appropriately insured vehicles to be used Vehicle to be maintained by competent person in accordance with the manufacturers instructions and recommendations. Service history to be maintained for the life of the vehicle or until such time as the vehicle is disposed of. Driver to hold a current and appropriate DVLC licence and advise Premier Technical Services immediately if any changes or amendments are made or penalties incurred and annual verification check will be undertaken. Driver to be in a good state of health, if any illness or condition develops which will or could impair the drivers ability to safely control a motor vehicle the driver shall inform Premier Technical Services immediately. Driver to undertake 'Prior to Use' vehicle check, if the vehicle is deemed to be unfit to drive it is to be removed from service and Premier Technical Services informed immediately. Driver to adhere at all times to the Highway Code and the Site driving code when on Customer sites. Driver to ensure that all loose objects are suitably restrained and secured within the vehicle particularly gas bottles. Where Heavy objects are to be moved appropriate Manual Handling Techniques are to be used as per PTS.RA.S70 Safety - Manual Handling 	<p>LIKELIHOOD</p> <table border="1"> <tr><td>Most Likely</td><td>5</td><td></td></tr> <tr><td>Likely</td><td>4</td><td></td></tr> <tr><td>Possible</td><td>3</td><td></td></tr> <tr><td>Unlikely</td><td>2</td><td></td></tr> <tr><td>Very Unlikely</td><td>1</td><td>✓</td></tr> </table> <p>SEVERITY</p> <table border="1"> <tr><td>Extreme</td><td>5</td><td>✓</td></tr> <tr><td>Major</td><td>4</td><td></td></tr> <tr><td>Moderate</td><td>3</td><td></td></tr> <tr><td>Minor</td><td>2</td><td></td></tr> <tr><td>Negligible</td><td>1</td><td></td></tr> </table>	Most Likely	5		Likely	4		Possible	3		Unlikely	2		Very Unlikely	1	✓	Extreme	5	✓	Major	4		Moderate	3		Minor	2		Negligible	1	
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<p>FURTHER RISK CONTROLS</p> <p>Premier Technical Services take driving safety extremely seriously and will not condone or accept for any reason whatsoever an Employee or Approved Service Partner or their employee driving any motor vehicle while under the influence of Alcohol, Illegal drugs or medication likely to impair their ability to drive said vehicle safely on the Public Highway or any other place where they are likely to cause death or injury to any individual or damage any property whatsoever. Any Employee or Approved Service Partner or their employee who breaks this requirement will be subject to instant dismissal or cancellation of Approved Service Partner status and loss of work. (Highway Code Rules 95 & 96)</p> <p>TIREDMESS, Premier Technical Services expects all drivers to take due care and display diligence in respect of tiredness which can impair their driving skills, if the driver feels tired they are to pull up at the first safe opportunity and take at least a 20 minute break or until such time as they feel suitably refreshed to allow them to continue driving.</p> <p>SEAT BELTS, should be checked prior to use and worn by all occupants of the vehicle, the driver being responsible for ensuring compliance by fellow passengers. (Highway Code Rule 99.)</p> <p>JOURNEY PLANNING, All drivers should plan their route before starting their journey as per the prescribed procedure defined in Highway Code Rule 97. Maps should not be read, nor Satellite Navigation equipment adjusted unless the vehicle is parked. The drivers Supervisor should be advised of the proposed route and intended ETA prior to departure, Updates should be provided to the supervisor when delays or changes to the plan occur when the vehicle is parked and it is safe to do so.</p> <p>MOBILE PHONES & IN VEHICLE TECHNOLOGY, should only be used when the vehicle is safely parked as per Highway code Rules 148,149,150.</p> <p>SPEED LIMITS, drivers are responsible for adhering to Speed limits as described in Highway Code Rules 124 & 125 and maximum on-site speed limits.</p>			<p>Risk Score deduced by multiplying Likelihood by Consequence</p> <table border="1"> <tr><td>Risk Score</td><td>25</td></tr> </table> <p>Less than or equal to 5 LOW Between 6 and 12 MEDIUM Above 12 HIGH</p> <table border="1"> <tr><td>UNCONTROLLED Risk Level</td><td>HIGH</td></tr> </table>	Risk Score	25	UNCONTROLLED Risk Level	HIGH	<p>Risk Score deduced by multiplying Likelihood by Consequence</p> <table border="1"> <tr><td>Risk Score</td><td>5</td></tr> </table> <p>Less than or equal to 5 LOW Between 6 and 12 MEDIUM Above 12 HIGH</p> <table border="1"> <tr><td>CONTROLLED Risk Level</td><td>LOW</td></tr> </table>	Risk Score	5	CONTROLLED Risk Level	LOW																																																					
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<p>NB: This document and any amendments must be retained for a minimum of 5 years. In the event of an incident involving an individual aged 18 years or less this documentation must be retained until the individual reaches 21 years of age, this requirement overrides the minimum 5 year rule.</p>																																																																	