



## Health & Safety Policy

### 1. Policy Statement

Premier Technical Services is dedicated to maintaining the health, safety, and welfare of all employees, contractors, clients, and others affected by our operations. As specialists in the repair and servicing of commercial catering equipment across the North East of England, we recognise the specific hazards associated with gas, electricity, hot surfaces, and moving machinery in catering environments. We commit to:

- Full compliance with relevant legislation (e.g., Gas Safety (Installation & Use) Regulations, Electricity at Work Regulations, COSHH, RIDDOR, HSW Act).
- Proactive risk identification, assessment, and control.
- Continuous safety training and fostering a safety-conscious culture.

### 2. Objectives

Objective	Description
Safe Systems	Ensure all repair and servicing tasks are carried out safely, whether on-site or in-house.
Competence	All engineers hold valid certifications (Gas Safe, electrical qualifications, manual handling, etc.).
Risk Management	Conduct risk assessments for electrical shocks, gas leaks, burns, slips, manual handling, and confined spaces.
Consultation	Engage workers in safety discussions and improvements.
Incident Prevention	Aim to minimize accidents, ill health, and equipment breakdowns affecting kitchens

### 3. Responsibilities

- Management must:
  - Provide leadership, training, PPE, and safe tools.
  - Conduct inspections, audits, and root-cause investigations of incidents.
  - Stay current with legal and technical standards.

- Employees must:
  - Follow safety protocols and training.
  - Use PPE and tools correctly and report any defects.
  - Record incidents, near misses, and unsafe conditions.
  - Attend refresher training regularly.
  - Adhere to vehicle safety and lone-working policies.

## 4. Arrangements

1. Risk Assessment
  - Conducted for tasks involving gas, electricity, hot parts, manual lifting, and working in customer premises.
  - Training & Certification
  - Engineers maintain up-to-date Gas Safe, electrical, manual handling, Coshh, first aid, and safe working certifications.
2. Accident Reporting & Investigation
  - All incidents or near misses are recorded in the incident log.
  - Investigated for root causes; corrective actions implemented.
3. Emergency Procedures
  - Fire, gas leaks, or shock: all staff trained.
  - Engineer lone-worker procedures with check-in/out protocols.
4. Coshh
  - Assess use of lubricants, cleaners, and chemicals; ensure safe handling and storage.
5. Vehicle Safety
  - Daily vehicle safety checks; service and maintenance records kept.
6. PPE
  - Mandatory use of gloves, eye protection, heat-resistant gear, and safety footwear.
7. Client Premises
  - Conduct risk assessment of the premises before work begins.
  - Follow client's site rules and report hazards.

## 5. Monitoring & Review

This policy is reviewed at least annually, or sooner if there are legislative, operational, or incident-driven changes. Regular site audits and staff feedback guide continuous improvement.

Signed:



Chris Taylor

Director, Premier Technical Services

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